

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

July 30, 2019

The Southern Ohio Educational Service Center Governing Board met on Tuesday, July 30, 2019, at 7:00 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guest present was Curt Bradshaw.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #4122)

It was moved by Mr. Luck and seconded by Mrs. Charters to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

MINUTE APPROVAL (Resolution #4123)

It was moved by Mr. Mount and seconded by Mr. Peck that the June 25, 2019, meeting minutes be approved as presented.

Eight board members approved the motion with an abstention from Mr. Luck. President of the board, Mrs. Gausman, declared the motion carried.

PUBLIC HEARING

Public Hearing for re-employment of Kimberly A. Adams upon retirement June 30, 2019. No one from the public attended to comment.

SOUTHERN OHIO ESC SHARED EXPERTISE

No Shared Expertise due to the majority of staff being off of contract.

GREAT OAKS ITCD REPORT

Mr. Lane indicated he attended the July 10, 2019 meeting where a resolution was passed for the construction project (45 million in bonds) to finance the Great Oaks construction including HVAC.

He also indicated there are three new satellite programs; one at WCH; one at East Clinton and another at Clinton Massie.

Mr. Lane also reported that the evaluations were completed for Harry Snyder, President/CEO and Ben Vanhorn, Treasurer/CFO.

Lastly, Mr. Lane reported that August 15 is new student orientation for all juniors on all campuses, and August 16 is the 1st day of classes for all high school students on all campuses.

Mr. Wilt indicated that he recently spoke with a student from Great Oaks, who indicated that the education she received was excellent and would recommend it to anyone.

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LEGISLATIVE LIAISON REPORT

Mr. Peck disseminated "The Link" for board members to review. He also disseminated a "School Funding" handout provided by Mrs. Justice. He noted the following from the handout:

School Funding:

The FY 2020-2021 budget provides fiscal continuity for the majority of state government while providing increases for targeted priorities, particularly for programs addressing the needs of at-risk children. This approach holds true for primary and secondary education as well where additional resources were made available for a new, targeted Student Wellness and Success initiative to the tune of \$275 million in FY 2020 and \$400 million in FY 2021. Governor DeWine also made key investments in early childhood, early intervention and home visits, and invested in effective workforce development and job readiness related programs. Both chambers of the General Assembly worked to keep the Governor's key policy proposals largely intact adding funding as the budget advanced through the process.

The budget distributes this aid in three components: (1) the first component provides every school district and joint vocational school district (JVSD), in both FY 2020 and FY 2021, the same amount of formula aid received in FY 2019 essentially flat-funding schools; (2) the second component provides \$275 million in FY 2020 and \$400 million in FY 2021 under the new Student Wellness and Success Funds (SWSF) initiative targeting supports for school-based wrap-around services to serve the needs of the "whole-child"; and (3) the third component provides \$15.5 million in FY 2020 and \$23 million in FY 2021 for districts experiencing enrollment growth between FY 2016 and FY 2019. Student Wellness and Success funding and enrollment growth funds are both distributed based on where students are enrolled as opposed to their district of residence.

So how does the Student Wellness and Success funding work?

- The budget provides student wellness and success funding on a per-pupil basis to city, local, and exempted village school districts based on the number of students who were enrolled in the district for the immediately preceding fiscal year.
- Requires ODE to rank and group the districts into quintiles each fiscal year based on the percentage of children under 18 years old residing in each district with a family income below 185% of the Federal Poverty Guidelines.
- Specifies the following per-pupil amounts for FY 2020 based on a district's quintile (from highest poverty to lowest): (1) \$250 for districts in the highest quintile, (2) \$200 for districts in the second-highest quintile, (3) \$110 for districts in the third-highest quintile, (4) \$50 for districts in the fourth highest quintile, and (5) \$20 for districts in the fifth-highest quintile.
- Specifies the following per-pupil amounts for FY 2021 based on a district's quintile (from highest poverty to lowest) as follows: (1) \$360 for districts in the highest quintile, (2) \$290 for districts in the second-highest quintile, (3) \$155 for districts in the third-highest quintile, (4) \$70 for districts in the fourth highest quintile, and (5) \$30 for districts in the fifth-highest quintile.

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LEGISLATIVE LIAISON REPORT (Cont.)

- Provides an additional scaled amount of funding for districts not in the highest quintile according to a district's poverty percentage in relation to the range of poverty percentages within the quintile and the base per-pupil amounts of the quintiles.
- Provides student wellness and success funding, on a full-time equivalency basis, for each student enrolled in a joint vocational school district (JVSD), community school other than an e-school, or STEM school.
- Specifies that each school district, JVSD, community school other than an e-school, and STEM school will receive at least \$25,000 for FY 2020 and \$36,000 for FY 2021.
- Requires student wellness and success funds to be used on any of the following: (1) mental health services, (2) services for homeless youth, (3) services for child welfare involved youth, (4) community liaisons, (5) physical health care services, (6) mentoring programs, (7) family engagement and support services, (8) City Connects programming, (9) professional development regarding the provision of trauma informed care, (10) professional development regarding cultural competence, and (11) student services provided prior to or after the regularly scheduled school day or any time school is not in session (This also applies to the enhancement funding).
- Requires each district and school to develop a plan for utilizing the funding in coordination with one or more specified community organizations including:
 - a board of alcohol, drug, and mental health services;
 - an educational service center;
 - a county board of developmental disabilities;
 - a community-based mental health treatment provider;
 - a board of health of a city or general health district;
 - a county board of job and family services;
 - a nonprofit organization with experience serving children; or
 - a public hospital agency.
- Requires each district and school to submit a report to ODE after the end of each fiscal year describing the initiatives on which the district's or school's student wellness and success funds were spent and specifies that the report must be submitted in a manner prescribed by ODE.

Mr. Peck thanked Mrs. Justice for providing the "School Funding" handout. He also indicated that a Blanchester School Board Member approached him to praise Mrs. Justice for her assistance with their Treasurer search.

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FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

Mr. Wilt asked Mrs. Meyer to express the Board's thank you to the fiscal team for a job well done in closing out FY 2019.

APPROVAL OF PAID BILLS (Resolution #4124)

It was moved by Mr. Hill and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$919,270.38.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- We are officially in FY 2020! We successfully completed the steps necessary to close fiscal year 2019 on July 3rd. A BIG THANK YOU to Rhonda, Megan, and Amanda for a job well done!

Professional Development:

- On July 23, 2019, I will attend a SERS (School Employees Retirement System) Employer Workshop in Beavercreek. This workshop will cover a variety of topics, including membership, compensation, contribution reporting, payment, and annual processes, as well as, offer an overview of employee benefits.

PERSONNEL CONTRACT RESIGNATIONS: ESC (Resolution #4125)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mr. West to approve the resignation of the following personnel:

ESC CONTRACT RESIGNATIONS

Name	Position	Contract Type	Effective Date	Comments
Bradshaw, Curt	Gifted Coordinator	Certificated Administrator	7/31/2019	
Ewry, Misty	School Improvement Consultant	Certificated Administrator	7/31/2019	
Puckett, Rebecca	Educational Aide	Classified	7/17/2019	
Stultz, Patricia	Educational Aide	Classified	7/25/2019	
Walker, Amanda	Educational Aide	Classified	7/17/2019	

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4126)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/Rate	Contract Type	Comments
Bradshaw, Curt	School Improvement Consultant	2019-2020	1 year	248	Masters	Salary Schedule C / Step 10 / \$73,860.00	Administrative Certificated	
Hughes, Ronda	Intervention Specialist	2019-2020	1 year	3	Masters	A: Step 10; \$897.00	Certificated Supplemental	
Malone, Bret	Truancy	2019-2020	1 year	As Needed	Masters	Salary Schedule B / Step 15 / \$49.67 per hr	Certificated Supplemental	
Miller, Diana	Intervention Specialist	2019-2020	1 year	3	Masters	A; Step 12; \$952.00	Certificated Supplemental	
Rigney, Brittiny	Intervention Specialist	2019-2020	1 year	3	Bachelor's	Salary Schedule A / Step 1 / \$591.00	Certificated Supplemental	

East Clinton Substitutes

- | | | | |
|-------------------------|------------------------------|-----------------------------|--------------------------------|
| 1. Allen, Kimberly | 16. Everhart, Suzette | 31. Miller, Connie | 46. Soldano, Corey |
| 2. Beam, Barbara | 17. Ezratty, Stevan | 32. Moore, Gaye | 47. Spring, Joel |
| 3. Beiting, Heather | 18. Feters, Donnette | 33. Mullenix, Jeanine | 48. Stewart, Alice |
| 4. Bloom, Lindsay | 19. Flieman, Kenneth | 34. Myers, Sylvia | 49. Stewart, Christina |
| 5. Bower, Penelope | 20. Frary, Amy | 35. O'Connor, Travis | 50. Waulk, Dale |
| 6. Burgess, Kimberly | 21. Gauche, Kristin "Taylor" | 36. Peters, Mark | 51. Webb, Regina |
| 7. Carruthers, Ashley | 22. Greenawalt, Kaylee | 37. Peters, Mary | 52. White, Deborah |
| 8. Cline, Rachel | 23. Hargrave, Charles | 38. Peters, Matthew | 53. Wiseman, Kaleena |
| 9. Cobb, Cynthia | 24. Hatch, Teresa | 39. Richmond, Bryan | 54. Wiseman, Sharon |
| 10. Cook, Belinda | 25. Holmes, Kylie | 40. Saylor, Cynthia | 55. Yanez Grimaldo, Jesus Lehi |
| 11. Countryman, Dorothy | 26. Justice, Paulette | 41. Seaman (King), Mckenzie | 56. Young, Dawn |
| 12. Crowder, Angela | 27. Kincaid, Penelope | 42. Shivers, Paul | 57. Young, Stephani |

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East Clinton Substitutes (Cont.)

13. Daugherty, Carole	28. Kocher, Dayna	43. Snapp, Kenneth
14. Douglas, Keri	29. Lindsey, Jo Ann	44. Snodgrass, Amber
15. Dyer, Mary	30. Middleton, Carolyn "Cari"	45. Snowball, William

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

PERSONNEL CONTRACT AMENDMENTS: ESC (Resolution #4127)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mrs. Charters to approve an amendment to the following employment contracts for the following personnel:

SOESC CONTRACT AMENDMENTS

Name	Position	Contract Dates	Change 1	Change 2	Change 3	Comments
Adams, Kimberly K.	LPDC	2019-2020	From \$15 per hr to \$30 per hr			Chairperson
Balon, Rebecca	Paraprofessional	2019-2020	1 yr contract to a 2 yr contract	Beginning SY2019 through ending of SY2021		Given a 1yr contract for SY2018-19 & SY2019-20, Should have been given 2yr after SY2018-19
Gilmore, Hayley	Paraprofessional	2019-2020	1 yr contract to a 2 yr contract	Beginning SY2019 through ending of SY2021		Given a 1yr contract for SY2018-19 & SY2019-20, Should have been given 2yr after SY2018-19
Hatton, Marjorie	Paraprofessional	2019-2020	From 1 yr to a cont. contract	Beginning SY2019 Cont. Contract		Given a 1yr contract SY2016-17, 2yr in SY2017-2019, 1yr for SY2019-2020 - Should be a continuing contract
Smith, Dominique	Paraprofessional	2019-2020	1 yr contract to a 2 yr contract	Beginning SY2019 through ending of SY2021		Given a 1yr contract for SY2018-19 & SY2019-20, Should have been given 2yr after SY2018-19

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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PAYMENT OS SEVERANCE PAY (Resolution #4128)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Charters and seconded by Mr. West to approve retirement severance payout for:

Kimberly A. Adams at the daily rate of \$358.931 x 35 days = **\$12,562.59** to be paid upon evidence of retirement, effective June 1, 2019, per board policy GCPCA and GCPCA-R.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF PROVIDER CONTRACT: ESC (Resolution #4129)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Hill to approve the following provider contract as listed:

SOESC PROVIDER CONTRACT

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Ohio Department of Education	School Improvement and Special Education Services	2019-2020 SY	\$1,309,063.19

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF POLICY MANUAL UPDATE (Resolution #4130)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mrs. Charters to approve the following revised policy manual update:

Revised Policy Manual Update:

BJA Liaison With School Boards Associations

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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**APPROVAL OF THE SOUTHERN OHIO LEARNING CENTER STUDENT-PARENT HANDBOOK
(Resolution #4131)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. Mount to approve the 2019-20 Southern Ohio Learning Center Student-Parent Handbook.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF DONATION (Resolution #4132)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mrs. Charters to approve the following donation as listed:

<u>Donated Item/Description</u>	<u>Quantity</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
HP Chromebook 11 with a Samsung Exynos 5 Dual 1.7 GHz	1	VIG Solutions	\$160

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

PERSONNEL CONTRACT AMENDMENT: REGION 14 (Resolution #4133)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. West to approve an amendment to the following employment contract for the following personnel:

REGION 14 CONTRACT AMENDMENT

Name	Position	Contract Dates	Change 1	Change 2	Change 3	Comments
Knauff, Jenna	Occupational Therapist	2019-2020	Salary Schedule Related B, Step 0 to Salary Schedule Related Masters, Step 0	Salary from \$49,888.00 to \$54,630.00		Has a masters degree

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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PAYMENT OF SEVERANCE PAY (Resolution #4134)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Peck to approve retirement severance payout for:

Linda Kelch for sick days 48.50 (estimated days through 12/31/19) x .25 = 12.125 days x \$26.60 per hour x 7 hr/day = **\$2,257.68**, to be paid upon evidence of retirement, effective December 31, 2019 per board policy GDPCA and GDPCA-R.

(Actual number of sick days will be used in calculation upon receipt of evidence of retirement)

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the board:

1. OSBA Capital Conference – Mrs. Justice passed around an attendance sheet for the conference being held on November 10-12, 2019.
2. Semi-Annual Bully Report – Mrs. Justice provided the report in the board packet.
3. Blanchester Treasurer Search Update – Mrs. Justice shared that there have been three special board meetings to date. The second round of interviews are scheduled for next week.
4. Attendance – Mrs. Justice shared there would be no perfect attendance acknowledgments for 2018-19.
5. Early arrival for August board meeting – Mrs. Justice asked the board to arrive at 6:45 p.m. to meet new employees.
6. Hillsboro Office Relocation – Mrs. Justice shared there were no problems at all with the move. Mrs. Justice commended Mrs. Ludwick for her help with the move.
7. Opening Day – Will be taking place at Hopewell. Mrs. Justice invited all board members to attend.
8. SOLC Transition – Mrs. Justice stated the move to the Animal Science rooms in the current ESC in approximately two years.

Mr. Wilt thanked the board on behalf of him and his wife for the well wishes she received during her recent medical issue.

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ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. Hill to adjourn to meet again in regular session on August 27, 2019, at 7:00 p.m. at Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington.


BOARD PRESIDENT


TREASURER

Please try to arrive by 6:45 p.m. to meet the new employees.